

SMITH COLLEGE
NORTHAMPTON, MASSACHUSETTS
OFFICE OF THE SUPERINTENDENT

August 23, 1948

Miss Barbara Ungerleider
18 Ravine Road
Great Neck, N. Y.

Dear Miss Ungerleider:

I received your letter this morning and am glad you are pleased with the work we are planning to do for the Radio Station.

I will reply to your suggestions in order and will say that I do not think any of them will revise our estimates upwards.

OFFICES

I am sending a revised sketch of the Office.

In your rough drawing you omitted one door from the Inner Office to the Garage space. This door must be left in as it is the only means of getting to the toilet.

We can only move the partition between the two Offices as much as is shown on my sketch due to heating pipes, radiators and windows being in the way. I trust this will be satisfactory.

We will replace the ceiling lights and baseplugs as shown in my revised sketch.

I meant to have stated in my first letter that there will be a new ceiling in both Offices.

It is not practical to use the existing ceiling which is very high and slanting.

MAIN STUDIO

I know next to nothing about Broad-Felt. It is a material on which our Purchasing Department got a quotation from the G. Fox Company in Hartford, Conn.

Mr. Albert King suggested soundproofing on the ceiling only.

We will be glad to furnish two fixtures which we have on hand for this room.

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Miss Barbara Ungerleider

August 23, 1948

CONTROL ROOM

Mr. Albert King did not feel soundproofing in this room was necessary, except on the doors as previously stated.

One end of the Announcing Booth is opened.

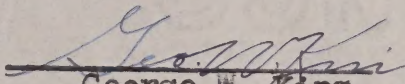
There is a baseplug in the Announcing Booth as Mr. Albert King felt some sort of a reading lamp would be best there.

Mr. Albert King felt the lighting of the Control Room would be adequate.

As the door from what is going to be the Control Room to the Watchmens' Room is going to be stopped up it will be necessary to get to the toilet through the Garage area, thus the rehanging of the door to the Watchmens' Room.

It would help me considerably if you could get from some local painter some color charts and mark the colors which you want in the various rooms. Whatever colors you may use will not affect the estimate.

Very truly yours


George W. King
Superintendent

GWK/tr
Inc.

August 23, 1948

Miss Mary Margaret Underhill

CONTROL ROOM

Mr. Albert King did not feel comfortable in this room was necessary, except on the door as previously stated.

One end of the communicating door is opened.

There is a passage in the communicating door as Mr. Albert King left some sort of a reading lamp would be best there.

Mr. Albert King left the lighting of the control room would be adequate.

As the door from which is going to be the Control Room to the Watchman's Room is going to be closed up it will be necessary to see to the door through the service area, thus the reopening of the door to the Watchman's Room.

It would help me considerably if you could get some localities some color charts and make the colors which you want in the various rooms. Whatever color you may want will not affect the estimate.

Very truly yours

George W. King
Superintendent

G.W.K.
Inc.